

Name of Contract: Contract between SBPBC and  
Halfacre Construction Company  
Portable Classrooms Installation,  
Disconnection Support Services and  
Standpipe Installation Services  
 Project No. N/A

N/A Board Item  
4/11/07 Board Meeting Date

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	Yes
Consistent with Florida, federal and local laws	Yes

**Contract Terms:**

Comments

Term (Duration of Contract)	Section I
Termination Clause	Section VII, & VIII
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses
Regulatory issues	Regulatory should review and approve all regulatory issues
Confidentiality Provision	
Warranties	
Labor Issues	The Labor Relations should review any issues
Disclaimers	
Governing Law & Venue	Leon County, FL

**Business Principles:**

Comments

Sound Business Principles	Yes
Reasonableness of Fees	Please refer to page <u>N/A</u> .
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to _____.

**Other Issues:**

Comments

Conflict of Interest Disclosures	
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

By: Attorney (Name and Date)